



USACK Membership

Who Must Have Insurance?

- PNW-ORCA must have a current USACK Association Membership
- Each PNW-ORCA Club must have a current USACK Club Membership
- Each individual PNW-ORCA paddler must have a current USACK Individual or Family Membership Application and a current USACK Waiver on file with USACK for each year. It is highly recommended that the club keep copies of these at the start of every year
- Each paddler participating in a PNW-ORCA sanctioned race must fill out a USACK Event ONLY Application, and pay \$10. This original copy plus the \$10 should be sent directly to USACK after the event for coverage in case something comes up at a later date sighting the event as the cause.
- Guest paddlers who come out to a club for paddling should fill out a USACK Event ONLY Membership Application. If the paddler comes back a second time they need to pay \$10 for one month of coverage. At this time the original copy of the Application and the \$10 should be sent to USACK. A copy of the Application should be kept by the club.

Nominate a Rep

Each Club should nominate a single representative to handle insurance. This representative will handle communications with USACK, the PNW-ORCA insurance rep and PNW-ORCA board.

What is Each Club Representative's Responsibility?

- Collect Club/Association Application forms and payments, make copies and send in originals (see below)
- Collect current-date-signed Waivers from all members, make copies and send in originals (see below)
- Collect dues from each member to pay for their individual membership (see below)
- Comprise a Schedule of Activities & Racing (see below)
- Determine if USACK will handle your canoe & trailer insurance (see below)
- **Gather all originals, payments, forms and send to USACK**

Regardless if you are having your members handle their own renewals directly with USACK or the Club Rep is handling them it is important for all Clubs to understand how important the Waivers are. Everyone should work to have every returning member sign a new Waiver & a USACK Indiv-Family Application at the start of the year for the Clubs records. This is for each Club's protection.

USACK

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Details

Membership Types

Association Membership

PNW-ORCA must update its Association coverage every year and send in a current Association Membership Application. The cost for Club or Association Membership is \$75 for 2011.

Club Membership

Each Club must be a member of USACK and update their Membership coverage every year by sending in a newly signed Club Membership Application. The cost for Club or Association Membership is \$75 for 2011.

Canoe & Trailer Insurance Option

Clubs also have the option of having their canoes and trailers insured through USACK. If you determine that you would like coverage please send a detailed list of your canoes and trailers to USACK with a detailed description and cost estimate of each item to gather a quote. Updates can be made throughout the year.

Association and/or Club Member Insurance Yearly Renewal

The Association and each Club is responsible for making sure that their membership/s is current for all paddling activities. To Renew Membership follow the individual areas listed below.

Waivers

Club Member Individual Waivers

MUST be collected every year from each member

USACK Indiv-Family Application

USACK_Waiver

Each Club is responsible for collecting current date signed waivers from every club member to send into USACK to update their records. Please make copies of them for your records and send originals to USACK. Please insure that your members fill these in clearly.

Club Guest Paddler Insurance & Waivers

Guest paddlers who are trying out your facility and club are welcome to paddle as long as they fill out a USACK Event ONLY Waiver Application & a USACK Waiver before getting on the water. After the first time on the dock if they want to come back then collect \$10 for one month of insurance – but you must at that point send in the original copy of the Event Only Application and \$10 to USACK. If the paddler then wants to join your club then they will owe the balance of \$20 after one month to have coverage. A copy of all Applications is recommended kept by the club.

Club Current Roster at Start of Year

Each Club is responsible for sending an updated roster to USACK. Even if memberships are expiring in the middle of the year it is still a good idea to start the year off with a full roster of Current members to USACK for their records. This roster is best handled as an Excel document with columns titled Name, Address, Birthday, Phone, Email, Current USACK number, Expiration Date.

Fees & Schedule of Activities

Club Member Individual & Family Fees

\$30 per individual

\$60 per family for 2011

Club Yearly Schedule of Activities

At the beginning of each year each club should send into USACK a FULL Schedule of Activities listing the following for the entire year: training practices (list days and times and note if repeated throughout the year), club meetings, huli drills, seminars, club parties, social events, regattas of any size, time trials, etc, and include location, time, and dates. The idea is that any and all activities associated with each club be listed for coverage. Throughout the year you are encouraged to send USACK updates of activities that are occurring.

Racing

Every paddler who participates in a PNW-ORCA sanctioned race MUST have USACK coverage. USACK supplies a One-Day-Event-ONLY Wavier Application that paddlers must fill out and pay \$10 for paddlers who are not PNWORCA or USACK members. These forms plus the payments must be sent to USACK immediately after the event.

Host Club for Races

USACK Club-Org Application 1-11 OUTRIGGER

You must send in an Application to hold your race with USACK for it to be covered. There is a \$15 fee. You will need to fill out a USACK Club-Org App 1-11 OUTRIGGER which you can get from Gerald at the contact information above. If you are required to list a 3rd party on the insurance certificate than please contact USACK for details. This requires a separate Application to the Insurance holder and a possible separate fee.

Canadian Races

USACK current members are covered for the Canadian races listed in the PNW-ORCA sanctioned winter series because PNWROCA is a paying member of USACK and all events on their schedule are covered for 2011 through USACK – even the two events in Canada on January 29, 2011 and March 12, 2011.

USACK current members are also covered for Canadian races throughout the year but must fill out and supply whatever information CORA needs for registration process.